

Chart of difference between Manager and Leader

Points of differences	Manager	Leader
Meaning	A person who controls and managing the resources of the organization is called a Manager .	A Leader refers to a person who knows the way and who shows the way in the right direction
Nature of work	Making the system and delegating authority and responsibilities to the employees.	By creating a vision and communicating it and encouraging the followers towards that
Motivation	By External means(Promotion, incentives, bonus, etc.) motivation is given to the employees.	Motivation is Intrinsic in nature.
Subordinates	Employees are the subordinates of the manager.	Followers are the subordinates of the leader.
Functions	A Manger Performs all functions - Planning, Organizing, Staffing, Directing, and Controlling.	Leader performs only one function that is Direction .
Qualities	Managerial and leadership both qualities are needed to manage the organization.	Leadership qualities are necessary.
Activities	The manager makes the plans and mainly focuses on the process .	The leader sets directions and focuses on people .