

In the Books of _____
Incomes and Expenditure Account
as on __ March, 20__

Expenditures	Amount	Incomes	Amount
To Salaries	-	By Subscriptions	-
Add: Outstanding at the end	-	Add: Outstanding at the end	-
	-	Advance in the beginning	-
Less: Outstanding in the beginning	-		-
To Insurance	-	Less: Outstanding in the beginning	-
Less: Advance Insurance at end	-	Advance at the end	-
To Rent	-	By Entrance/Admission Fees	-
Add: Outstanding at the end	-	By Sale of old Assets	-
	-	By Sale of old Newspapers	-
Less: Outstanding in the beginning	-	By Rent Received for hall	-
To Printing and Stationery A/c	-	By Interest Received	-
To Postage and Telegarm	-	By Dividend Received	-
To Mobile and Telephone charges	-	By General Donation	-
To Depreciation	-	By Miscellaneous Receipts	-
To Audit Fees	-		
To Interest paid	-		
To loss on sale of Fixed Assets	-		
To Honorarium	-		
To Sports Material Used	-		
To Refreshment	-		
To Miscellaneous Exp	-		
To Surplus (Balance Figure)	-		
	-		-