

Excel Shortcuts - Must know shortcuts to speed up your working

Command to	Mac Shortcut
Copy	⌘ + C
Cut	⌘ + X
Paste	⌘ + V
Copy Right	⌘ + R
Copy Down	⌘ + D
Show Special Paste Window	⌘ + ^ + V
Paste Value only	⌘ + ^ + V and then press the Only V Enter
Shift Left to Right between the filled cells	^ + →
Shift Right to Left between the filled cells	^ + ←
Shift Up to Down between the filled cells	^ + ↓
Shift Down to Up between the filled cells	^ + ↑
Shift left, right, up and down	Use arrow keys
Select a Row	⇧ + Space Bar
Select a Column	^ + Space Bar
Select a worksheet, Table	⌘ + A
Hide Row	^ + 9
Hide Column	^ + 0
Redo the last action	⌘ + Y
Undo the last action	⌘ + Z
Repeat the last action	⌘ + Y
Find any value	⌘ + F
Replace any value	^ + H
Print	⌘ + P
Save	⌘ + S
Save as	⌘ + + S