

Chart of difference between Rules and Methods

Points of differences	Rules	Methods
Meaning	Rules tell about what to do or not to do.	Methods describe the best way of doing the work.
Nature	These are specific statements.	Methods are specific according to the nature of work and these can be changed as per the requirements.
Description	It gives the instructions to do the right things and avoid bad things.	Methods help in co-ordination the activities.
Purpose	The rule is a guide to the behaviour of subordinates in the organizations.	Methods tell about the standardization.
Example	No smoking at working place.	For example, the direct or indirect method only used to calculate the depreciation
Sources	Result of Managerial thinking	Result of Experiments and Research
Objective	Rules help in maintaining discipline.	The objective of Methods is to simplify the job